

## **Findlay City Schools Sponsoring Mission**

Findlay City Schools, as a Community School Sponsor, is dedicated to “Educating and Empowering for Life,” those students enrolled in the school(s) it sponsors.

## **Findlay City Schools Sponsoring Goals**

(Based on the National Association of Charter School Authorizers Index of Essential Practices)

### **Agency Commitment and Capacity**

- Annually at the beginning of each new school year assign sponsor staff to oversee and assist Findlay Digital Academy, the only school the district sponsors.
- Provide technology support on an on-going basis as needed by the sponsored school.
- Dedicate time and financial resources to ensure the successful operation of the sponsored school.
- Conduct a minimum of four site visits a year (March, June, September, December) to make sure quality practices are taking place with in the sponsored school structure in regard to academics, governance, finance and legal compliance.

### **Performance Measure**

1. Site Visits completed on time and follow-up summary given to the school.
2. Sponsor Support Roles assigned at the beginning of the school year.
3. School evaluation survey of Sponsor in April annually.

### **Application Process and Decision Making**

- Application is available online.
- Timeline for application process is online that spells out all deadlines.
- A team of internal and external evaluators will evaluate the applications.  
Note: Findlay City Schools is not accepting any applications at this time.

### **Performance Measure**

1. Adherence to Sponsorship Application Timeline
2. As needed pull together and train a team of external and internal evaluators.

### **Performance Contracting**

- Annually in December of each year, review sponsor contracts with sponsored school to ensure that the contract articulates the rights and responsibilities of each party regarding school autonomy, funding, administration and oversight, outcomes, measures for evaluating success or failure, performance consequences, and other material terms.
- Sponsor contract is available on the sponsor website.

#### **Performance Measure**

1. Annually use the Contract Renewal form to evaluate the effectiveness of performance.
2. If issues are discovered a Corrective Action Plan may be developed.

### **Ongoing Oversight and Evaluation**

- Conduct a minimum of four site visits a year (March, June, September, December) to make sure quality practices are taking place with in the sponsored school structure in regard to academics, governance, finance and legal compliance.
- Sponsor representative attends most of the sponsored school's Governing Authority board meetings.
- Sponsor does random informal walk-through site visits throughout the year.
- Enrollment and finances are monitored monthly via communication and documentation between the sponsor treasurer and the community school treasurer.

#### **Performance Measure**

1. Site visits are completed on time and follow-up summary given to school.
2. School rated as meeting standards in Enrollment and Finance during site visit.

### **Revocation and Renewal Decision Making**

- Contract-renewal is based on the school's performance in the context of the school's accountability plan and the length of the contract.
- Quarterly site visits help the sponsor decide if the school is meeting performance standards.

### **Performance Measure**

1. Site visits are completed on time and follow-up summary used as evaluation tool.
2. Application of Contract Renewal Form used.
3. If issues are discovered Corrective Action, Probation, Suspension or Termination may result dependent upon the results of the evaluation process.